

**Silver Hill Board of Trustees Meeting Minutes**  
**April 4, 2017**  
**5:30 PM**

1) **Call to order:** Meeting called to order by board chair Euthemia Gilman at 5:45 PM.

**Roll Call:**

**Members present:** E. Gilman, M. Burns, P. Desmarais,  
W. McCarthy, S. Sanchez, M. Shepherd, J. Tracey.

**Members Absent:** P. Corriveau, T. Ghrist, R. Marino, J. Sullivan.

2) **Minutes:** motion to accept minutes from 3/7/17 meeting made by Ms. Gilman, seconded by Ms. Tracey. Passed all in favor. 7-0.

**3)Public Comments**

N/A

**4) Principal's Report:**

See Principal's Report Handout 4/4/17.

**5) Committee Reports**

**a) Finance**

**Balance as of: 4/4/17.**

**Total Liabilities & Equity: \$42,879.48**

**Warrants:**

**Warrant 17-74: \$190,046.15. (Payroll- 3/3/17)**

Motion to approve made by Ms. Gilman, seconded by Ms. Desmarais.

Roll Call Vote as Follows:

M. Burns	Abstain
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Abstain
M. Shepherd	Abstain
J. Sullivan	Absent
J. Tracey	Abstain

**Warrant 17-75: \$192,718.12: P ayroll 19(3/17/17)**

Motion to approve made by Ms. Tracey, Second by Ms. Desmar ais.

Roll Call vote as follows:

M. Burns	Abstain
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Ab sent
W. McCarthy	Yes
S. Sanchez	Abstain
M. Shepherd	Abstain
J. Sullivan	Ab sent
J. Tracey	Abstain

**Warrant 17-76: \$190,880.38: P ayroll 20(3/31/17)**

Motion to approve made by Ms. Desmar ais, second by Mr. McCarthy

Roll Call vote as follows:

M. Burns	Abstain
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Ab sent
W. McCarthy	Yes
S. Sanchez	Abstain
M. Shepherd	Abstain
J. Sullivan	Ab sent
J. Tracey	Abstain

**Warrant 17-77: \$22,216.78(LE A Expenses)**

Motion to approve made by MS Tracey, second by Ms. Gilman.

Roll Call Vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Ab sent
W. McCarthy	Yes
S. Sanchez	yes
M. Shepherd	Yes
J. Sullivan	Absent

J. Tracey            Yes

**Warrant 17-78:** \$250.00 (pre-paid Debit card for April)

Motion to approve by Ms. Tracey, Second by Ms. Desmarais.

Roll Call Vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Yes
M. Shepherd	Yes
J. Sullivan	Absent
J. Tracey	Yes

**Warrant 17-79:** \$4,443.09(library-Scholastic Inv)

Motion to approve by Ms. Gilman, second by Mr. McCarthy.

Roll Call vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Yes
M. Shepherd	Yes
J. Sullivan	Absent
J. Tracey	Yes

**Warrant 17-80:** \$36,591.95(reimbursement to City for Stipends)

Motion to approve by Ms. Tracey, second by Ms. Desmarais.

Roll Call vote as follows:

M. Burns	Yes
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P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Abstain
M. Shepherd	Abstain

**Warrant 17-81:** \$2,406.25(May institute invoice)

Motion to approve by Ms. Desmarais, second by Ms. Burns.

Roll Call Vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Yes
M. Shepherd	Yes
J. Sullivan	Absent
J. Tracey	Yes

**Warrant 17—82:** \$240(reimbursement Jen Russell for PD)

Motion to approve by Ms. Tracey, second by Ms. Desmarais.

Roll Call vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes
E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Yes
M. Shepherd	Yes
J. Sullivan	Absent
J. Tracey	Yes

**Warrant 17-83:** \$279.99 (reimbursement for new rug to Ms. Bouchard for her K room)

Motion to approve by Ms. Tracey. Second by Ms. Desmarais.

Roll Call Vote as follows:

M. Burns	Yes
P. Corriveau	Absent
P. Desmarais	Yes

E. Gilman	Yes
T. Ghrist	Absent
R. Marino	Absent
W. McCarthy	Yes
S. Sanchez	Yes
M. Shepherd	Yes
J. Sullivan	Absent
J. Tracey	Yes

**5b) Academic Excellence Committee:** See principal's report.

**5c) Governance Committee:** n/a.

**5d) Development Committee:**

Ms. Desmarais states that the development committee will be moving meetings to bi-monthly rather than weekly. Ms. Desmarais states she has uploaded a PR policy draft to google docs. Ms. Desmarais made a motion to table the PR policy in the interest of time. Ms. Gilman seconded, passed all in favor.

**6) Charter Renewal Proceedings**

**a. Update HEA vote/support**

- Ms. Gilman discussed meeting with she and Ms. Shepherd and Lisa Begley. It was determined that the HEA vote for SHHMCS renewal must be completed prior to going to school committee meeting which are typically cancelled in the summer. An HEA vote will take place on 4/27, the vote will determine whether the HEA vote for charter approval can be held at SHHMCS. Ms. Gilman further states that the HEA vote to approve the charter must occur soon after the vote on 4/27.
  - **6b. Consider innovation school conversion**
- Ms. Gilman states that if the majority vote of the HEA is against the charter renewal, then the board must decide to convert to an innovation school. Ms. Gilman explained how the Amesbury Innovative High School did this recently.
- Ms. Gilman explains how HHS is in the bottom 10% of level 3 and in danger of moving to level 4. If SHHMCS is innovative school or charter school, then SHHMCS isn't implicated as a level 4.
- Ms. Gilman states she feels strongly that the school should remain a charter. Ms. Shepherd expressed that the board, faculty and staff should also consider the benefits of conversion school as some faculty at the meeting expressed concern over becoming a conversion school. Ms. Burns added that faculty may benefit from Q&A session to gain a deeper understanding of the pros and cons of both. Ms. Gilman volunteers to explain benefit of charter renewal vs. conversion to SHHMCS.
- Ms. Gilman then recapped what the union reps need to do for charter renewal: such as recap how the board goals etc. are met. Each grade level rep: needs to recap what was done, assessments, F&P and math results.
- Ms. Desmarais questions a clarification of exactly what vote is occurring on 4/27. Ms. Burns clarifies that the HEA reps from SHHMCS will give update to other union reps about the charter renewal. Ms. Shepherd expresses her concern that union reps will be versed to answer

- questions at the meeting of the other union reps from other schools. 4 reps from SHHMCS.
- Ms. Shepherd states that 6 schools have no reps, SHHMCS and HHS have 4. Seventeen people will be at the meeting on 4/27 to decide whether vote should be held at SHHMCS.
  - Ms. Gilman states that the 4 union reps have 15 minutes to present the argument for why the vote should occur here at SHHMCS. The vote to hold the vote for charter renewal approval at SHHMCS will then occur.
  - Ms. Gilman states her concern that time is running low to get the vote passed and proceed with the charter renewal prior to the deadline.
  - Ms. Desmarais further questions whether the quorum is of those who show up to vote or of all voting HEA members. Ms. Shepherd states Lisa Begley has not clarified this yet with the lawyers.
  - Ms. Desmarais questions how the schools without union reps are going to get the word out for voting. Ms. Shepherd clarifies that Ms. Begley will be the point person to speak to those schools.
  - Discussion by Ms. Gilman about the benefits of the charter school to families such as free all day K. Ms. Desmarais questions whether free all day K will be no longer if converted innovative school. Ms. Shepherd states that school will write own prospectus which will include free all day K.
  - Ms. Shepherd states that if SHHMCS becomes an innovative school, then the school will receive level funding and this will be enforced by DESI.
  - Ms. Shepherd further states that innovative school does not require HEA support.
  - Ms. Gilman explains the benefits to city of being an innovative school such as relieving congestion at Consentino school, and becoming neighborhood school.
  - Ms. Tracey questions whether a board is not needed in innovative school model. Ms. Shepherd states the school may keep a board but do not need to, but maintaining a board is beneficial to maintain the non-profit foundation.
  - Ms. Gilman states would be beneficial to go to meeting on 4/27 and make a motion to have the vote there immediately.
  - Ms. Burns recapped recent faculty meeting on 4/3/17 in which was discussed procedure for charter renewal and responsibilities of teachers in the process. Discussion ensued about teachers not having a role in the first charter renewal process and they will be taking on these responsibilities going forward.
  - Ms. Gilman handed out CHART analysis handout and reviewed. Which states numbers are inaccurate for economically disadvantaged which was reported to DESI. I.e....new kindergarteners for this school year not reflected.
  - According to desi site 40% economically disadvantaged(free & reduced lunch).
- Ms. Gilman and Ms. Shepherd reviewed with board CHART Enrollment & Indicators. (see attached).

#### **OTHER/ PTO:**

- Ms. Tracey questioned outcome of PTO meeting and new by-laws.
- Ms. Sanchez then recapped PTO meeting and that the Barnstable, MA by-laws will be used as a template/guideline for SHHMCS by-laws.
- Ms. Gilman states that at May meeting the board will review the PTO bylaws.

#### **Adjourn:**

- Motion to adjourn meeting made by Ms. Gilman at 7:30 PM, seconded by Ms. Desmarais.

Next meeting SHHMCS May 2, 2017. 7:30 P.M.

**Additional Documents:**

- Principal's Report
- CHART Tool